



## **REFLEX Service Request Maintenance Form**

**User Maintenance** 

Complete all relevant sections and submit the Service Request Maintenance Form along with required supporting document(s) (where applicable) to the account holding RHB Bank Branch. A. Corporate Details Corporate Name \_\_\_\_\_ Corporate Primary Account No. Corporate ID . B. Request Details (Please tick ✓ whichever applicable) Update System Administrator(s) Details (for replacement of System Administrator, please enclosed a photocopy of IC/Passport) SYSADMIN1 Name\* NRIC\*/Passport\* . . . . . . . . . . . . . . . . E-mail\* SYSADMIN2 Name<sup>3</sup> NRIC\*/Passport\* \_\_\_\_\_ F-mail\* Additional Token Request Kindly indicate the required quantity Please note that RM50.00 will be imposed on each unit of additional token issued and the sum will be debited from the Primary Corporate Account Token Replacement Please note that RM50.00 will be imposed on each unit of replacement token issued and the sum will be debited from the Primary Corporate Account Token Serial Number Replacement Reason Lost/Stolen Defective/Damage Low Battery 2. User ID Token Serial Number Replacement Reason Lost/Stolen Defective/Damage Low Battery 3. User ID Token Serial Number Replacement Reason Lost/Stolen Defective/Damage Low Battery C. Declaration I/We hereby confirm that I/we am/are authorized to act for and on behalf of the Company/Association/Club/Society/Partnership/ Agency/Entity. I/We hereby confirm that all information provided herein and in any other form related to this application is true and accurate to the best of my/our knowledge as at the date of this application. D. Authorised Signatory/ies Signatory 1 Signatory 2 Company Stamp Name\* Name\* Designation\* Designation\* NRIC\*/Passport\* NRIC\*/Passport\* Date\* Date\* For BANK use only D D Branch Code L Date Processing Checklist: Verified by, I hereby confirmed that: - Duly completed form, along with the necessary supporting documents. - Authorised signatory(ies) is/are as per account operating mandate (Reflex Primary Corporate Account) Signature Name: Designation: